

Job Title: PR & Content Executive

Salary: £22-25k (subject to experience) + BENS

Qualifications: At least three years' experience in an agency or multi-faceted client side role, working with agencies

Location: Donnington, Chichester, West Sussex (rural location so own transport essential)

Reports to: Marketing Operations Director

About Recenseo

Recenseo is a dynamic, growing marketing agency based in Chichester, West Sussex. Our friendly, down to earth team offers a thorough, professional and quality centric strategic marketing, PR and communications service to a range of high-end businesses and organisations. We are a classical integrated agency which embraces emerging trends in modern media and takes a contemporary approach to client service.

About the Role

We are seeking a PR and Content Executive to join our business and help us deliver ambitious growth plans. The role will see the successful candidate getting thoroughly involved in every aspect of our clients' work – this is a hands on opportunity with great learning potential!

To make this role yours you will be able to demonstrate a working knowledge in as many of these disciplines as possible:

- Copywriting, sometimes technical*
- Understanding and executing a marketing plan and/or strategy
- General marketing administration
- Press release drafting and distribution
- Social media content creation and management in a commercial environment
- Website content management (e.g. Wordpress)
- Use of email marketing software
- Media liaison, forward features and pitching to media

**We cannot emphasise enough the importance of good copywriting skills. It is absolutely fundamental to our business and to our clients so this is a prerequisite and you will need proven experience of writing for different media formats and styles.*

You will be a motivated, energetic, enthusiastic, aware and commercial astute individual with an active interest in life. Working at Recenseo requires you to challenge and be challenged, show initiative and take responsibility. Shrinking violets need not apply!

We are ambitious and determined and focused on our desire to be THE marketing agency on the South Coast. You will be working with the directors of the business and liaising with our clients so you will be an instrumental part of our growth strategy and we will reward you accordingly.

Good salary potential, a bonus scheme, private medical insurance (after 6 months), personal training budget, pension scheme, free parking and the opportunity to work with some really experienced people and excellent clients awaits you!